



REGULAR COMMON COUNCIL MEETING

MONDAY, FEBRUARY 6, 2023
7:00 PM

Hybrid Meeting

MUNICIPAL BUILDING
COMMON COUNCIL CHAMBER
245 DeKoven Drive
-and-

For Remote Attendance:

Visit <https://middletownct.gov/councilmeeting>

or

WebEx.com

Join a Meeting

Event # 2339 960 9713

Password: Middletown

or

Dial 408-418-9388

Access Code: 2339 960 9713

press *3 to activate hand raise function

2nd REVISED AGENDA

1. **Call to Order**
 - A. Pledge of Allegiance
 - B. Council Clerk Reads the *Call of the Meeting* and Mayor declares call a legal call and meeting a legal meeting
2. **Accept/Amend the Agenda**
3. **Resolution: Black History Month**
4. **Approval of Minutes**
 - A. Common Council Special Meeting – Questions to Directors, at 6:00 PM, dated January 3, 2023
 - B. Common Council Regular Meeting at 7:00 PM, dated January 3, 2023
 - C. Common Council Special Meeting at 6:00 PM, dated June 23, 2022
5. **Public Hearing on Agenda Items**
 - A. **Public Hearing on Appropriation and Bond Ordinance – Opens**

Appropriation of \$750,000 for the planning, design, demolition, acquisition, and construction of the replacement Red Road sanitary sewer pump station, and authorizing the issue of \$750,000 bond of the City to meet said appropriation and, pending the issuance thereof, the making of temporary borrowings

for such purpose. (NOTE: This is the 2nd of two (2) required public hearings held at Common Council regular meetings.)

- B. **Public Hearing on Appropriation and Bond Ordinance – Closes**
 - C. **Public Hearing on All Other Agenda Items -- Opens**
 - D. **Public Hearing on All Other Agenda Items – Closes**
6. **Mayor requests Council Clerk to read appropriation and bond ordinance requests and the Certificate of Director of Finance**
- A. **Old Business: Bond Ordinance** -- Appropriation of \$750,000 for the planning, design, demolition, acquisition, and construction of the replacement Red Road sanitary sewer pump station, and authorizing the issue of \$750,000 bond of the City to meet said appropriation and, pending the issuance thereof, the making of temporary borrowings for such purpose.
 - B. **New Business:**
 - 1. Central Communications: \$190,000 -- Acct. No. 1000-18700-51355-0000-00000-0000-000; replacement overtime to cover budget shortfall for FY 22-23 due to staffing shortage.
 - 2. Recreation & Community Services: \$30,000 – Acct. No. 1000-32000-51110-0321-x-x-x; to support two new Recreation Division positions
 - 3. Russell Library: \$96,177 – Acct. No. 1000-07000-51110; to cover Russell Library Union wage increase retroactive to July 1, 2022
7. **Intentionally Removed**
8. **Intentionally Removed**
9. **Intentionally Removed**
10. **Old Business**
- A. **RESOLUTION:** Approving that Mayor Benjamin D. Florsheim be authorized to sign and submit an application to the State of Connecticut for a grant in the amount of \$80,000.00 in Local Capital Projects Improvement Program funds, for the cost to renovate the Middletown Police Department Community Rooms while also increasing the functionality of the space via an extensive redesign to meet the department and City's growing needs; and that a new line item be created in the Capital Improvement Plan entitled "MPD Community Rooms Renovation" in the amount of \$80,000.00. (*Resolution No. 155-22; Tabled December 5, 2022; Table continued January 3, 2023*)
11. **Department, Committee, Commission Reports and Grant Confirmation Approval**
- A. City Clerk's Certificate
 - B. Monthly Reports -- Finance Department: Transfer Report to January 23, 2023
 - C. Health Department – Acct. No. 3041-31000-59200-x-00376-2023; continuation of NEHA-FDA grant for digital health inspection project: \$10,000

- D. Health Department – Acct. No. 3361-31000-59048-x-x-2023; Connecticut State Library Historic Document Preservation for record indexing and conversion to improve access to records collection: \$7,500
- E. Health Department – Acct. No. 3220-31000-51220-x-x-2023; State Medical Reserve Corps Volunteer Management; returning complete grant amount loaned from General Fund; grant not administered: (\$7,500)
- F. Economic & Community Development – Acct. No. 3725-18500-55407-x-x201; reduction of \$2.6M State Department of Economic & Community Development's Urban Act Grant for pre-development of riverfront area: (\$17,208.38)
- G. Recreation & Community Services – Acct. No. 3075-32000-53177-0321-x-2023-x; Youth Anti-Violence Grant from Middlesex United Way: \$15,000
- H. Recreation & Community Services – Acct. No. 2470-32000-592000-0321-23341-2023-x; Jones Family Fund 2023 Summer Camp -- program grant: \$1,136.40
- I. Board of Education – Acct. No. 2450-33000-59405-x-03025; miscellaneous grants:\$1,092,021.73
- J. Board of Education – Acct. No. 2450-33000-52183-x-x; cafeteria/food services grant: \$10,731.31
- K. Public Works – Acct. No. 3527-22000-59200-0222-35149-2023-000; State grant relating to waste reduction of small beverage containers
- L. Russell Library Director's Report, dated January 17, 2023
- M. Police Department – Emergency Purchase, dated February 3, 2023

12. Mayor's Report to the Common Council

- A. American Rescue Plan
- B. Riverfront

13. Payment of all City bills when properly approved

14. Resolutions, Ordinances, etc.

- A. Approving that the annual festival for the Feast of St. Sebastian, scheduled for the third weekend of May, 2023, is a special event, which will be subject to the provisions of Section 218-10 of the *Code of Ordinances of the City of Middletown*; that a portion of Pearl Street, abutting St. Sebastian Church property from Washington Street south to the end of the Church property, be closed as of 8:00 AM on Friday, May 19, 2023 through midnight, Monday, May 22, 2023, in accordance with the directions of the Middletown Police Department; that a portion of Washington Street, Main Street, Court Street, and Broad Street, be closed on Sunday, May 21, 2023, from 11:00 AM to 2:00 PM, in accordance with the directions of the Middletown Police Department and the Connecticut Department of Public Safety; that the Common Council does request that the Public Works Department and its Parks Division, Recreation & Community Services Department, Economic & Community Development, Police Department, Fire Department, and Health Department each render all such assistance and support as may be required to ensure the public health and safety of the many participants; that fees, including personnel for the Showmobile, shall be waived; and that the City of Middletown shall expend no more than \$3,500 for said event without further Councilmanic approval.

- B. Approving that that the grant-in-aid bond authorization from the State of Connecticut, in the amount of \$1,000,000, for the renovation and expansion of the South Fire District Building, located at 445 Randolph Road, through Resolution #25-17 at its March 6, 2017 Common Council meeting, be reduced by \$3,246.38, from \$1,000,000 to \$996,753.62.
- C. ORDINANCE: Amending Chapter 74 ("Personnel", Article III ("Residency Requirements")) Section 74-30 ("Exempt, non-bargaining unit personnel") of the *Code of Ordinances of the City of Middletown* to delete the residency requirement for the Director of Human Resources.
- D. ORDINANCE: Amending Chapter 74 ("Personnel", Article III ("Residency Requirements")) Section 74-31 ("Waiver of residency requirement") of the *Code of Ordinances of the City of Middletown* to add Section G, waiving the residency requirement of Section 74-330 of the *Code of Ordinances* for Deputy Police Chief Richard Davis for one year, or until February 6, 2024.
- E. Approving the description of Program Aide/Coordinator, Maximus Salary Grade 7, (\$21.55- \$31.87), 40 hours, AFSMCE Local 466, be revised to the corresponding job description with no change in salary; and that it is hereby approved into the Maximus Classification Plan. The revisions to this job description for this position shall be effective upon adoption.
- F. Approving that the job description of Custodian/Program Aide, Maximus Salary Grade 5, (\$17.77 - \$26.31), 40 hours, AFSMCE Local 466, be revised to the corresponding job description with no change in salary; and that it is hereby approved into the Maximus Classification Plan. The revisions to this job description for this position shall be effective upon adoption.
- G. Approving that the new job description for Custodian II - Pool, Maximus Salary Grade 6, (\$19.63 - \$29.06), 40 hours, AFSCME Local 466, is hereby approved in to the Maximus Classification Plan. The classification of this job description and salary for this position shall be effective upon adoption.
- H. Approving that the Mayor is authorized to sign Resource Lighting & Energy Inc. (RLE), Project Proposal to implement an approved conservation plan designed for the PD Headquarters under a previous Professional Services Committee (RFQ #2021-016 Energy Efficiency Services).
- I. Approving the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Middletown Resilience Project
 - Applicant: City of Middletown – Youth Services Bureau
 - Description: To design 51 Green Street for usage by the Youth Services Bureau by investing in new furniture, technology, and art. YSB would also like to hire one or two students from the Yale School of Public Health to conduct a literature review and a landscape/SWOT analysis. In addition, YSB proposes to hire a data scientist to outline a process to collect data and map data for all existing youth serving programs and organizations and to map out knowledge centers around networks of care and build a map/process for connecting trusted community partners. Extend/expand ongoing work with Dillinger Research and Applied Data and create a data hub around youth metrics. Conduct a complete refresh of online directory of Middletown programs and services.
 - Amount: \$274,000.00
- And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.
- J. Approving the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Emergency Power for Emergency Operations Center
 - Applicant: City of Middletown – Technology Services and Emergency Management

- Description: Provide and install the appropriate equipment to maintain constant power to the Emergency Operations Center and the City's secondary data center so that City's emergency operations are not affected by a power outage.
- Amount: \$39,799.34

And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- K. Approving the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Municipal Network/Security Infrastructure Integration of R.M. Keating Park
 - Applicant: City of Middletown – Technology Services and Economic & Community Development
 - Description: Secure the R.M. Keating Park building as well as enable City workers/offices to relocate to the facility on a temporary/permanent basis with full access to the City's network.
 - Amount: \$149,715.24

And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- L. Approving the Common Council hereby adopts the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Catastrophic Leak Recovery
 - Applicant: City of Middletown – Russell Library
 - Description: A catastrophic roof leak at the Russell Library caused tremendous damage across multiple floors of the building. The library needs to invest in furnishings, equipment, and supplies necessary to make the affected spaces functional again.
 - Amount: \$100,000.00

And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- M. Approving the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Facility and Infrastructure Support of Senior & Recreation Centers
 - Applicant: City of Middletown – Recreation and Community Services Department
 - Description: Kitchen equipment for the Senior Center, new carpet at the Senior Center, refurbishing the gymnasium floor at the Recreation Center, resurfacing the gymnasium ceiling at the Recreation Center and replacing the rear doors to the Recreation Center.
 - Amount: \$285,000.00

And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- N. Approving the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Community Services Programming
 - Applicant: City of Middletown – Middletown Police PAL and Cadet Programs
 - Description: Provide a positive and fun experience and recreational programs, designed to encourage healthy attitudes and behaviors, while fostering a continued mutual respect for the community. Funding will be used to replace 2009 Ford Passenger van for transportation,

replace 2003 Hallmark enclosed trailer for transportation of equipment for community events, funding for electronics, equipment, and furniture for classroom, boxing and martial arts/wrestling area, and police training area, as well as for community programming and instructors.

- Amount: \$235,000.00

And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- O. Approving the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Facilities Update
 - Applicant: City of Middletown – Middletown Fire Department
 - Description: Complete numerous projects at Fire Headquarters such as replacing the Murphy and standalone beds, replacing the kitchen flooring, replacing outdated carpet, painting the bathrooms, repairing cracks in the concrete floor, etc.
 - Amount: \$180,000.00

And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- P. Approving the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Spring/Summer Concert Series
 - Applicant: City of Middletown – Economic and Community Development
 - Description: Spring/Summer concert series at Harbor Park, with three shows in April, May and June.
 - Amount: \$50,000.00

And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- Q. Approving the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Rebranding Campaign for Middletown
 - Applicant: City of Middletown – Economic and Community Development
 - Description: A new branding campaign in both the downtown and Newfield corridors that will help to solidify Middletown as a place to come to live, work, and play. The process will be led by a consultant, done with input from all parts of our community, and have support throughout the roll out and implementation.
 - Amount: \$160,000.00

And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- R. Approving the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:
- Feasibility Study and Preliminary Design for new 911 Center
 - Applicant: City of Middletown – Central Communications
 - Description: Perform a feasibility study with preliminary design work to consider options of building a new 911 dispatch center to increase the workstation capacity.
 - Amount: \$50,000.00

And that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- S. Approving that the modifications to Russell Library’s Salary Grade Structure be reflected in the FY24 City of Middletown Expenditure Budget as follows:

Line	FY23 Description	FY24 Description
5	Librarian IV (4)	Librarian III (4)
6	Librarian III (3)	Librarian II (3)
35	Librarian I/II (5)	Librarian I (5)
36	Library Assistant I/II (6)	Library Assistant (6)
37	Clerk I/II (7)	Clerk (7)

- T. Approving that Newfield Residential, LLC shall be authorized to assign the Phase I Real Estate Assessment Fixing Agreement between the City of Middletown and Newfield Street of Middletown, LLC for Newfield Apartments (Newfield Street), since assigned to Newfield Residential, LLC, to Newfield Residential Partners, LLC; that any further assignment shall require the approval of the Common Council pursuant to the provisions of Paragraph 8 of the agreement and Ord. § 272-9 of the City’s *Code of Ordinances*; and that the Mayor is authorized to execute any and all documents necessary to effectuate the assignment set forth in this resolution, upon review and approval by the Office of the General Counsel as to content and form.
- U. Approving that the Board of Education is authorized to apply to the Commissioner of Administrative Services and to accept or reject a grant for the replacement of underground heating oil tanks that are over 30 years old at Moody Elementary School and at Macdonough Elementary School; that the replacement of underground heating oil tanks at Moody Elementary School and at Macdonough Elementary School are hereby assigned to the Middletown Board of Education Facilities Committee; that the preparation of schematic drawings and outline specifications for the replacement of underground heating oil tanks at Moody Elementary School and at Macdonough Elementary School are authorized; and that the preparation of the grant application is authorized.

15. Mayor’s Appointments

16. Adjournment